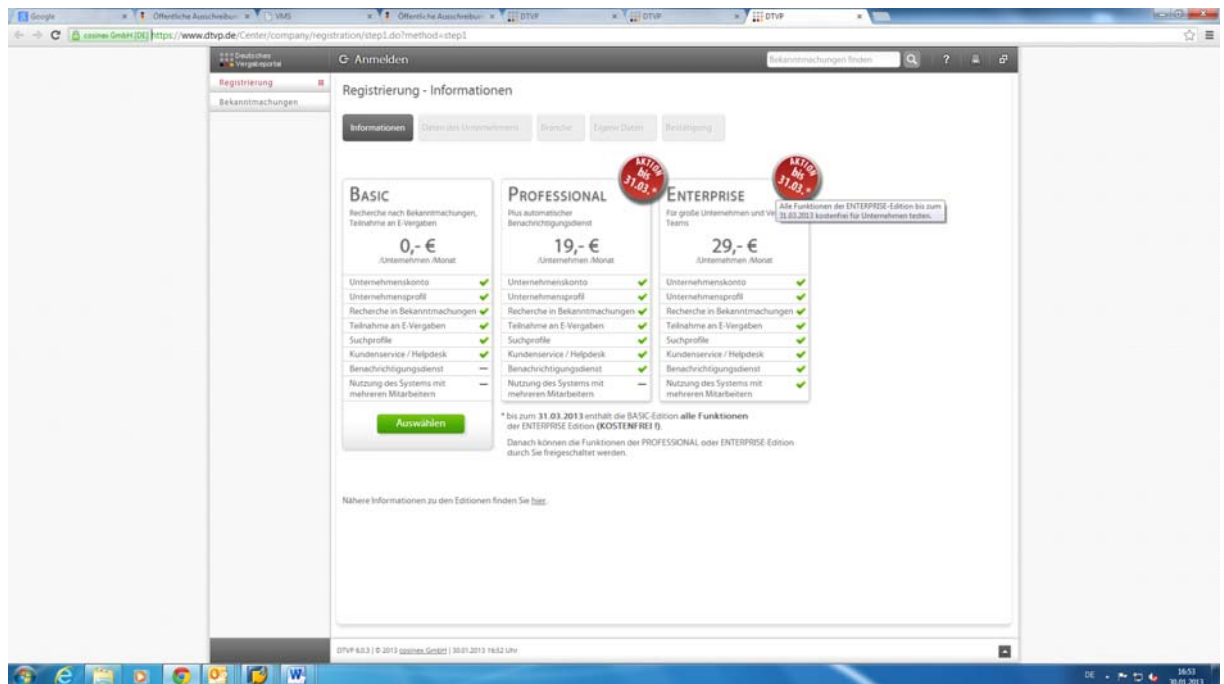


1. Step: Registration at the Deutsches Vergabeportal
<https://www.dtv.de/Center/company/registration/step1.do?method=step1>



Click on the green button „Auswählen“. The registration is for free.

2. Step: Fill out the gaps which are marked with *.

Unternehmensname = company name
Straße, Haus.Nr. = Street with number
PLZ = Zip code
Land = country
Telefon = telephone number
Email

After filling out the gaps press the button “weiter” (Proceed).

The screenshot shows the 'Registrierung - Daten des Unternehmens' (Registration - Company Data) page. The left sidebar has 'Registrierung' and 'Bekanntmachungen' tabs. The main content area has tabs for 'Informationen', 'Daten des Unternehmens' (selected), 'Eigene Daten', and 'Beitragung'. Under 'Daten des Unternehmens', there are two sections: 'Unternehmensdaten' and 'Präqualifizierung'. The 'Unternehmensdaten' section contains fields for: Unternehmensname, Straße, Haus-Nr., PLZ, Ort, Postfach, Land (dropdown menu showing 'Deutschland'), Telefon, Fax, E-Mail, URL, Zuständiges Amtsgericht (Ort), Handelsregister-Nr., USt-IdNr., and Sonstiges. The 'Präqualifizierung' section contains: Registrierungsnummer in der Datenbank des Vereins für die Präqualifizierung von Bauunternehmen e.V. (with example 'z.B. 123.876543'), Unternehmenscode/Zertifikat Nummer in der Präqualifizierungsdatenbank für den Liefer- und Dienstleistungsbereich (with example 'z.B. 11-123-A12-A3C'), and a 'Kategorie(n) bearbeiten' button. A footer bar shows 'DTVP 6.0.3 | © 2013 gssmex GmbH | 10.01.2013 16:53 Uhr'.

3. Step: Registration of the branch: you can skip that part.

The screenshot shows the 'Registrierung - Branche' (Registration - Branch) page. The left sidebar is the same. The main content area has tabs for 'Informationen', 'Daten des Unternehmens', 'Branche' (selected), 'Eigene Daten', and 'Beitragung'. Below the tabs, there is a text block explaining the purpose of the branch registration. Then, there is a 'Branche' section with a 'Kategorienname' field, a 'CPV-Code' field, and a 'Kategorie(n) bearbeiten' button. At the bottom of this section are 'Zurück' and 'Weiter' buttons. The footer bar is the same as the previous screenshot.

4. Step: Eigene Daten. Please fill out the following data:

Name = first name

Nachname = family name

email

The screenshot shows the 'Anmelden' (Login) page with the 'Registrierung' (Registration) tab selected. The sub-tab 'Eigene Daten' (Personal Data) is active. The form contains the following fields:

- Anrede: (with a dropdown arrow)
- Titel:
- Vorname:
- Nachname:
- Telefon:
- Fax:
- E-Mail:

Below the form, there is a note: 'Die mit * gekennzeichneten Felder sind Pflichtfelder.' (Fields marked with * are mandatory). At the bottom of the form area are two buttons: 'Zurück' (Back) and 'Weiter' (Next).

5. Step: Confirm the AGB and click on “senden”

The screenshot shows the 'Anmelden' page with the 'Registrierung' tab selected. The sub-tab 'Eigene Daten' is active. The form contains the following fields:

- PLZ:
- Ort:
- Postfach:
- Land:
- Telefon:
- Fax:
- E-Mail:
- URL:
- Zuständiges Amtsgericht (Ort):
- Handelsregister-Nr.:
- USt-IdNr.:
- Sonstiges:
- PQ-VOL Reg. Nr.:
- PQ-VOL Unternehmenscode:

Below these fields is a section for 'Angaben zur eigenen Person' (Personal Data) with the following fields:

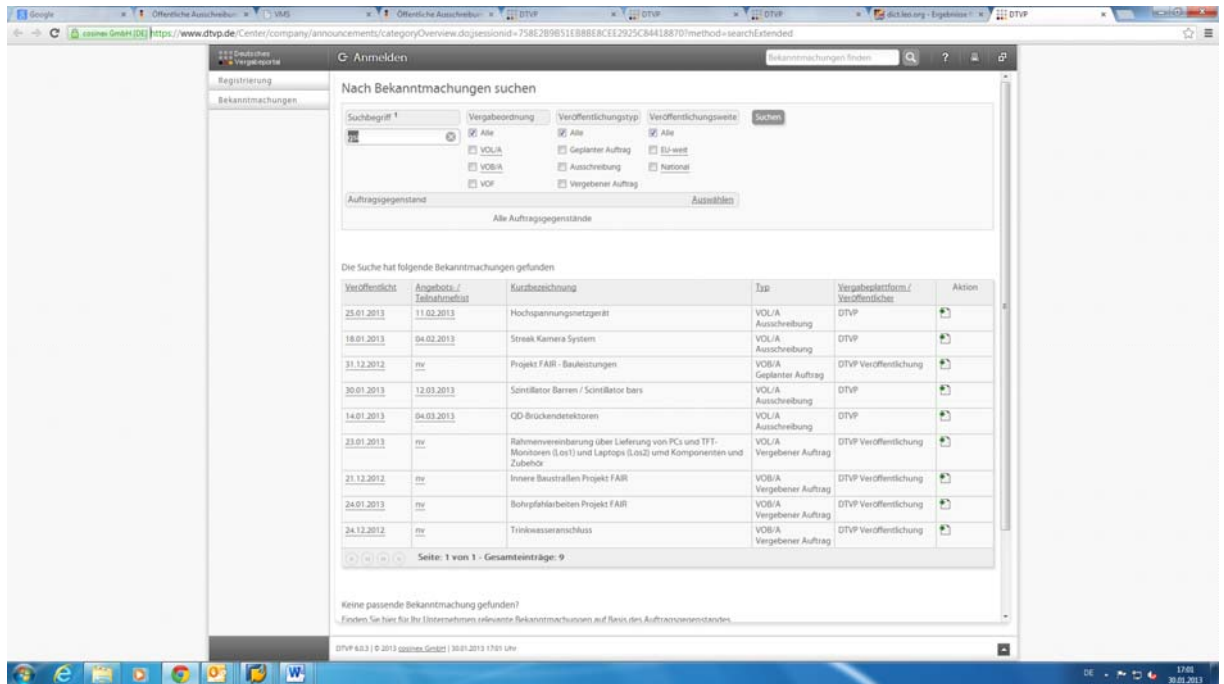
- Anrede:
- Titel:
- Vorname:
- Nachname:
- Telefon:
- Fax:
- E-Mail:

At the bottom of the form area is a checkbox labeled 'Ich akzeptiere die AGB' (I accept the terms and conditions) and two buttons: 'Zurück' (Back) and 'Senden' (Send).

After that you will receive an Email with a password.

6. Step: Go to this link:

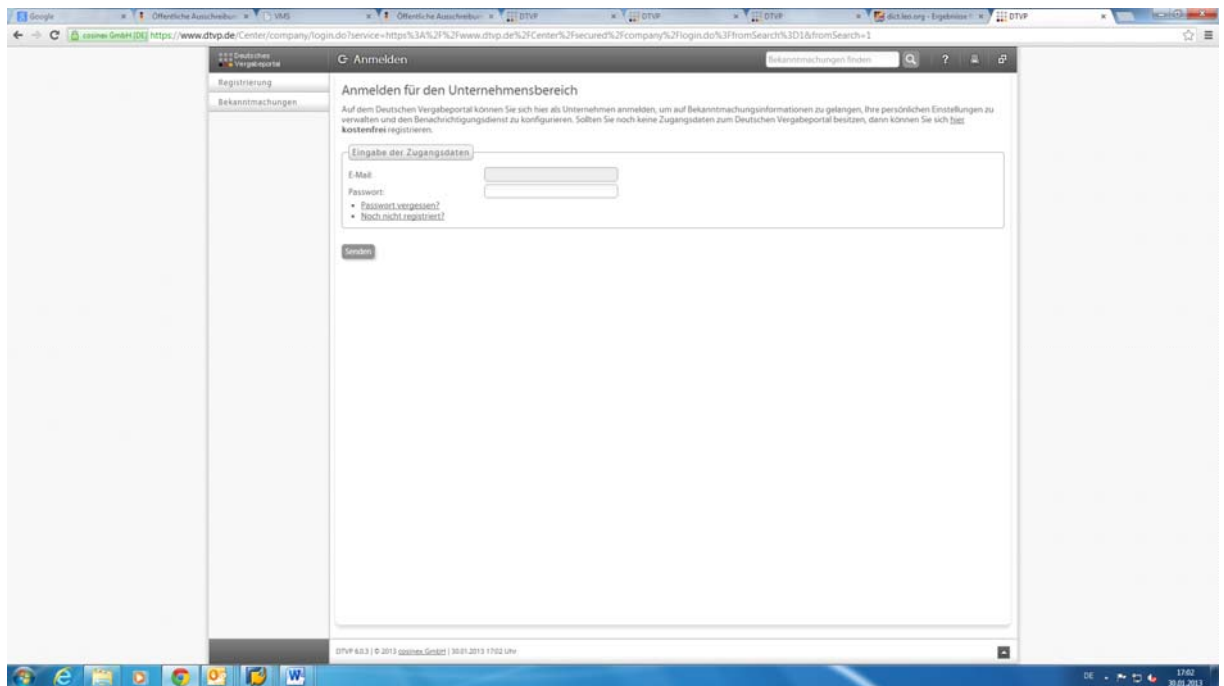
<https://www.dtpv.de/Center/company/announcements/categoryOverview.do?sessionId=758E2B9B51EB8BE8CEE2925C84418870?method=searchExtended>



There you can find all the tenders of GSI.

Click on the paper with the green arrow of the tender **“scintillator bars”**.

Step 7: Type in your email address and password for the registration. After that you have access to all documents related to the tender.



Step 8. Now click on „Zum Freischaltungsantrag“ in the purple window.

