Name and address of the tenderer
(Company name according to Commercial Register)

Place:	
Date:	
Tel.:	
Fax:	
Email:	
VAT ID no.:	
Commercial Register number:	
Court of Registration:	
Institute for Federal Real Estate no.:	

(Name and address of contracting authority)

German Institute for
Development Evaluation
Fritz-Schäffer-Str. 26
53113 Bonn, Germany

Annex to the Letter of Tender

Designation of service:

Award number

1. Acknowledgement of the basis of the contract

My/our tender includes the following documents:
- the provided tender form, completed in full and bearing the name of the declaring party in text form;
- the contract Contract No. 2026_0239_EVA4_EU_Expert_Western_Balkans for the project “Support to the implementation of the evaluation as an expert on EU accession in the Western Balkans in the version specified by the contracting authority”;
- the Terms of Reference for the project “Support to the implementation of the evaluation as an expert on EU accession in the Western Balkans”
- General Terms and Conditions of Contract
- all information to be completed by the company and submitted with the tender (e.g. declarations, etc.)

Signature (for written tender)

Authorisation to represent

NB: The tender must include the first and last name of the declaring party at this point (text form within the meaning of Section 126b of the German Civil Code – BGB). If the tender is submitted by a company, the declaring party must be authorised to represent the tendering company in legal affairs. A signature is expressly not required for the effective submission of a tender. If a signature is nevertheless provided, it is essential to ensure that the signature is legible; in case of doubt, the name of the declaring party must also be indicated in plain text. Caution: If the name of the declaring party is not indicated above, the tender shall be deemed not to have been submitted and shall be excluded from the procedure!