Az. 2026_0239_EVA4_EU_Expert_Western_Balkans Consultant EU accession

Matrices for reviewing the suitability and assessment of service in context of the "Country Portfolio Evaluation of German Support to the Republic of Serbia between 2020 and 2026" consisting of one consultant.

Reviewing suitability				
Criterion	Type	Description	A-Criterion fulfilled Yes or no	Remarks
C1	A	**Consultant:** University degree (Master degree or equivalent) proven by copy of diploma		
C2	A	**Consultant:** A minimum of 4 years of professional experience within the last 10 years in the field of international cooperation in EU accession candidate countries and potential candidates[1] proven by CV and/or references		
C3	A	**Consultant:** Professional experience in at least 2 projects / assignments (with a minimum of 20 working days each) related to EU accession in Serbia within the last 15 years proven by CV and/or references;		
C4	A	**Consultant:** At least 3 years of professional experience within the last 10 years in the field of research, monitoring and/or evaluation proven by CV and/or references and/or a list of publications		
C5	A	**Consultant:** At least 2 years professional and/or research experience covering at least two of the following areas: i) renewable energy and energy efficiency; ii) sustainable urban development; iii) technical and vocational education and training; iv) private sector and financial sector development; v) good governance; proven by CV and/or references and/or list of publications;		
C6	A	**Consultant:** At least 3 projects / assignments (with a minimum of 20 working days each) demonstrating professional experience in qualitative data collection and analysis, such as conducting semi-structured interviews and qualitative content analysis; proven by CV and/or references;		
C7	A	**Consultant:** Excellent knowledge of Serbian and English (C1, written and oral) proven by CV/certificates and/or references		

[1] A full list is available at https://enlargement.ec.europa.eu/enlargement-policy/candidate-countries-and-potential-candidates_en. Experience obtained in Croatia before its EU membership, during its candidate status period, is also eligible.

Assessment of service									
						Expectations			
Criterion	Type	Description	Weightage (G)	Performance points assigned (Lp)	Lp x G (max)	0 – 3 Points	4 – 7 Points	8 – 10 Points	Remarks
C8	B	**Please provide a document (max. 1 page, font size 11)** outlining your understanding of this assignment and how you will collaborate with DEval's evaluation team to contribute to the overall success of the CPE Serbia.	40			Relevance of content of the description and appropriateness of the approach are low.	Relevance of content of the description and appropriateness of the approach are medium.	Relevance of content of the description and appropriateness of the approach are high.	
C9	B	**Verbal presentation** (max. 15 min) of the reflections of C8 in English in the context of a **virtual interview** (MS Teams). The virtual interviews are planned to take place during calendar week 49 (i.e. from 30 November to 4 December).	35			Quality of the presentation regarding C8 is low. The presentation is not well structured and largely incomprehensible.	Quality of the presentation regarding C8 is medium. The presentation is satisfactory, but certain contents remain unclear.	Quality of the presentation regarding C8 is high. The presentation is very clear and comprehensible.	Via MS Teams
C10	B	**Responses** (15-20 min) to the questions of the DEval team concerning the evaluation in the context of a **virtual interview** (MS Teams). The virtual interviews are planned to take place during calendar week 49 (i.e. from 30 November to 4 December).	25			The consultant's answers to the questions are insufficient.	Some of the consultant's answers to the questions remain vague.	The consultant provides convincing answers to the questions.	Via MS Teams

Total performance points (L):	0,00

Legends:
A = Ausschlusskriterium [exclusion criterion] (no points, only fulfilled or not fulfilled)
B = Bewertung [assessment]
C = Kriterium [criterion]
Note: The scale of points ranges from 0 to 10.

At least 5 points must be achieved in C8 (multiplied by the weighting results in 200 credit points (Lp x G)) to be invited to the interview (C9 and C10). Bids must achieve at least 5 points each in C9 and C10 (multiplied by the weighting results in 175 (C9) and 125 (C10) credit points (Lp x G)) to be considered. Bids that achieve less points will be excluded from the process.

Assessment method:
The assessment is carried out according to the extended guideline method. The extended reference value method according to UfAB V v2.0 is used, by forming a quotient of performance (addition of performance points) and price for each tender. The key figure for the price-performance ratio (economic efficiency) is calculated as follows:

Z = L/P
Z = Key figure (of economic efficiency)
L = Total number of performance points (key performance indicator)
P = Total price (Euro) of the tender (price key figure)

Subsequently, all tenders within a 10 percent fluctuation range based on the leading tender (highest Z value) are selected. Finally, these pre-selected tenders are compared against the performance points L and the tender with the highest performance points is awarded. If there are tenders with the same number of points within the fluctuation range, the tender with the lower price will be accepted.