Repair order

Only valid upon presentation of the registration certificate

You are hereby commissioned to perform the work listed below on account and in compliance with the **overleaf terms and conditions.** The ordering party and invoice recipient is **BwFuhrparkService GmbH** at Am Turm 42, D-53721 Siegburg or, upon presentation of a service card, the service provider described on the card.

Repair limit: 500,00 € (plus VAT)

If the anticipated costs exceed the aforementioned repair limit, you need the written permission of the corresponding service provider or of our repair control centre prior to the start of the repair. For this purpose, send your estimate of costs to the email address mentioned below.

Name of the ordering party:			
Service unit / address of ordering party:			
Official phone number (civil) for further enquiries:			
Vehicle registration no.:		Kilometre reading:	
Manufacturer and model:			
Vehicle identification number:			
☐ Inspection/maintenance at km:		in conjunction with an extension of the manufacturer's mobility warranty	
Cost of oil per litre: 7,41 € for cars • 3,32 € for trucks • 14,35 € (Longlife oil, according to manufacturer's instructions) Repairs, inspection and maintenance works always according to manufacturer's specifications			
☐ Tyres (number, size, make)			
☐ Repairs:			
☐ Warranty/discretionary settlement:			

Date

Signature of driver / ordering party

Please strictly observe the General Terms and Conditions, and information

BwFuhrparkService GmbH · Am Turm 42 · D - 53721 Siegburg
Repairs Management Center Phone: +49 (0)2241 1650-571 · Email: kva@bwfps.de

Stand: 07/2024

General Terms and Conditions (contractual conditions)

1. Acknowledgement and consent

The car workshop (called "workshop" in the following text) has taken note of the following General Terms and Conditions and of the hints on the repair order sheet and expressly declares its consent to them. The printed text on the repair order sheet must not be altered. The cooperation between BwFuhrparkService GmbH and the workshop is exclusively based on the filled-in repair order sheet and on the following General Terms and Conditions. All other general terms and conditions, e.g. those of the workshop and/or of the manufacturer are null and void.

2. Basic prerequisites

The workshop agrees to perform the repair, maintenance, and inspection work commissioned overleaf in accordance with the manufacturer's specifications in a skilful manner and to charge BwFuhrparkService GmbH for the work by taking the skeleton agreements of the manufacturers into consideration. Spare parts expenditures shall only be compensated to the degree these parts were necessary for the performance of the commissioned repair work.
In principle, constructional modifications, e.g. the installation of tow couplings, may only be carried out with a separate order of BwFuhrparkService GmbH.

3. Invoicing, payment guarantee

Prior to accepting a repair order, the workshop is obliged to check the completeness (the following points 1, 3, 4, 5) and the correctness (the following point 2) of the entered data and to have the data supplemented, if required:

1. Name of driver/ordering party, service unit, address and phone number
2. Registration number of the vehicle
3. Kilometre reading of the vehicle for which services are rendered or goods a delivered
4. Services to be rendered
5. Signature of the driver, and date

4. Due date for payment and conditions of payment

In case a service card is presented to the workshop, the amount owed to the workshop shall be paid via the indicated service card provider under the conditions mentioned there. Otherwise, the amount shall be paid by BwFuhrparkService GmbH 30 days net after receipt of the invoice by BwFuhrparkService GmbH. For this purpose, please enclose a copy of the registration certificate of the vehicle and any available goodwill and warranty claims as well as the present repair order. As a contracting authority, BwFuhrparkService GmbH receives invoices, including documents in accordance with the German E-Invoicing Ordnance (mandatory from 27 November 2020), in electronic form in the "X-Rechnung" invoice format via the portal https://xrechnung-bdr.de. PDF invoices are not invoices within the meaning of the E-Invoicing Ordnance. You will find more information on our website www.bwfuhrpark.de under "Supplier information".
Should the total invoiced amount exceed the maximum limit of € 500,00 (net), BwFuhrparkService GmbH shall only be obligated to paying the invoiced amount exceeding € 500,00, if the invoicing party, prior to performing the service and/or prior to the delivery of the goods, has obtained the permission to repair (exclusively in writing) under the email address kva@bwfps.de with reference to the plate in the subject catching up.
The workshop guarantees that it will only send invoices to BwFuhrparkService GmbH based on a goods or service-related business in accordance with item 2 of these General Terms and Conditions and to which the aforementioned documents and, if required, the permission to repair is additionally enclosed. To the extent legally possible, the place of performance and of jurisdiction for all disputes related to this repair contract is Siegburg.

5. Cases of doubt or enquiries

In cases of doubt or with enquiries, please contact our employees, phone number +49 (0)2241-1650-571.

6.Additional information

Vehicle inspections (TMP / HU / SP / UVV) are specified by the testing service provider carry out of the official license plate, the calculation is carried out directly by the testing service provider to BwFuhrparkService GmbH. SP and UVV may also be performed within the framework of vehicle service by competent personnel of the workshop.

The General Terms and Conditions have been taken note of: Date / Signature / Stamp of the workshop